



# St Michael and All Angels, Ledbury

## Minutes of Standing Committee - 4 September 2022

**Present:** Keith Hilton-Turvey (Rector)  
Catherine Beech (Churchwarden)  
David Houghton (Churchwarden)  
Andrew Beech  
Stephen Cheetham

**580.** The meeting opened with prayer.

### Minutes of the meeting on 4 July

**581.** These were agreed unanimously.

### PCC awayday

**582.** It was agreed that Andrew Beech would contact Ven. Derek Chedzey to see when he might be available to lead the second part of the PCC awayday in late October/early November.

**Action: Andrew Beech**

### Small groups and pastoral co-ordinators

**583.** No progress to report.

**Action: Keith Hilton-Turvey**

### Prayer chain co-ordinator

**584.** One person being considered will discuss the post with Keith Hilton-Turvey once he returns from holiday.

**Action: Keith Hilton-Turvey**

### Reviews

**585.** Zoe Smith is working to set up a Christian Union at John Masefield High School. Tony Hodder has offered to help; Kate Cheetham would be happy to offer help with music at JMHS.

## **Magazine**

**586.** No-one has yet volunteered to take on editorship of the magazine.

## **LMDG**

**587.** Keith Hilton-Turvey is to convene a meeting of the existing members of the LMDG.

**Action: Keith Hilton-Turvey**

## **Liturgical plan**

**588.** To break the deadlock over this Plan, it was suggested that the draft text should be put to the vote at the next PCC meeting.

**Action: Keith Hilton-Turvey**

## **Website**

**589.** Work on the new website is progressing. A new domain name ([stmichaelsledbury.org](http://stmichaelsledbury.org)) has been obtained. The existing logo will be retained. Ideally the website will take over the separate bells domain. Stephen Cheetham will discuss this with Tim Keyes. On a safeguarding note, consideration will be given to how people might give their consent to the inclusion of their image in website pictures, videos etc. Andrew Beech pointed out that the PCC had agreed that church documents, such as PCC minutes, should appear on the website.

**590.** From 20 September the church email address will change to [ledburyministry@talktalk.com](mailto:ledburyministry@talktalk.com).

**Action: Stephen Cheetham**

## **Finance**

**591.** Stephen Cheetham noted the continuing financial problems caused by high energy costs. He had indicated to Stephen Herbert (Diocesan Board of Finance) that he will be recommending a reduction in Parish Share to the PCC in November.

**592.** A request from Kate Cheetham to spend £400 on new hymnbooks for the choir, to be funded from the Heaton Fund, was agreed unanimously.

## **Church office**

**593.** Despite requests for confidentiality, news of the proposed closure of the church office had leaked out. Work on IT systems (e.g. collecting passwords) to adjust to the closure was under way.

**594.** David Houghton will draft a letter to Sarah Williams setting up the rolling monthly extension to her contract, confirming that she will remain on the same terms as her contract, and that any service from now on will count towards the calculation of her redundancy payment. This will be cleared with Sam Pratley.

**Action: David Houghton**

## **St Katherine's**

**595.** The St Katherine's Sub-Group had agreed to seek legal advice on a number of issues relating to the setting up by the PCC of a CIO, and the takeover by the CIO of St Katherine's Hall. It was proving difficult to persuade the Dean and Chapter to discuss anything other than the terms of the lease.

**596.** It was agreed that the upper meeting room in St Katherine's Hall would be suitable for use as a warm space during the coming winter. Cath Beech will liaise with the Community Hubs involved in the provision of warm spaces to see whether the use of St Katherine's would be helpful to them.

**Action: Cath Beech**

## **Fabric**

**597.** Andrew Beech reported that the two current faculty applications were awaiting a decision by the Diocesan Chancellor.

## **Safeguarding**

**598.** Annie Linden had taken over as safeguarding officer, and was processing three DBS checks.

## **Matters arising**

**599.** Andrew Beech had chased a response from Mareva Conservation about the funerary monuments. No response had been received from the Town Council about the grave markers.

## **Other business**

**600.**

a) It was agreed that the carpet runners between the pews in the chancel could be disposed of; all have been damaged by moths. No replacement carpet is needed;

b) Some woodworm had been identified around the aumbry in the vestry. Andrew Beech would arrange for it to be treated.

**Action: Andrew Beech**

c) The material to reline the noticeboards at the entrance to the north porch was available. This work would be offered to Jeremy Jackson.

**Action: Andrew Beech**

d) It was noted that the new county registrar was taking a narrower view than his predecessor about procedures for weddings. This is causing a delay in the issue of marriage certificates;

e) Karen had declined the job of cleaning the church toilets. It was thought that this might be because of problems with the purchase of cleaning materials. Cath Beech will speak to her. It was agreed that the church itself needed cleaning more frequently.

**Action: Cath Beech**

f) Cath Beech will speak to William Hopkinson about dates for the meeting on reordering.

**Action: Cath Beech**

g) The Bishop had agreed that Iona communion services could be held, subject to changes to bring the communion itself more into line with Anglican practice;

h) At the request of the Town Council, the civic service has been moved from 2 October to 4 December, when it will be held in the Rugby Club at 2.30pm.

### **Death of the monarch**

**601.** The procedures to be followed in the event of the death of the monarch were discussed. Among many changes, the Union Flag is to be flown from the tower (at half-mast) in place of the St George's Cross for the nine day period between the announcement of the death and the funeral taking place. Cath Beech is to purchase one.

**Action: Cath Beech**

### **Next meeting**

**602.** It was agreed that meetings in 2023 would be held on Tuesday 10 January, Monday 6 March, Monday 1 May, Monday 3 July, Sunday 3 September (at 2.30pm) and Monday 6 November. Meetings will be at 7.30pm unless otherwise stated.

**603.** The next Standing Committee meeting will be held on 7 November at 7.30pm at The Croft, Woodleigh Road.